



## NOMINATING COMMITTEE – FY20

### CO-CHAIRS

Megan Greenawalt, Univ. of Pittsburgh  
Adam Johnson, Michigan Tech. Univ.

### OTHER COMMITTEE MEMBERS

Megan Puzey, Univ. of Illinois  
Paul Sturm, Kent State University

### THE WORK

Nominate qualified candidates for:

- 1) Five chair-elect positions for Conference Programming, Marketing and Communication, Benchmarking, Professional Development, and Membership and Alliance Committees. These positions are a **two year** commitment; the selected candidate will automatically become chair the second year.
- 2) Two Vice-President positions. These positions are a **three year** commitment; the selected candidate will automatically become a Co-President the second year and a Co-Past President the third year.
- 3) One At-large member position. This position is a **one year** commitment.
- 4) Any positions that become vacant during the year due to resignations.

### THE PROCESS

The Committee will solicit nominations in a transparent manner. Particular emphasis will be placed on engaging current Board members for nominations from their committees. Nominations will also be solicited from the general membership through an email to the NACRO Membership, the NACRO Newsletter, conversations by the Committee at the Midwinter Meeting and through individual phone calls. Nominations will be made through a Survey Monkey Form (<https://www.surveymonkey.com/r/W66MX7H>).

There is no bias against self-nominations and they are very much encouraged. Contested elections are desired but will only occur for those roles where multiple qualified nominees exist. All nominees will be expected to attend the NACRO Annual Meeting.

### THE TIMELINE

- October - December – Committee updates criteria and timeline, sets up nomination form and works with Marketing and Communications on call for nominations plan
- Mid-January (January 14, 2020) - Call for nominations made through all NACRO member communication channels
- Early February - A second reminder notification for nominations made through all member communication channels
- January - February – individual conversations with nominees meeting the criteria (outlined below) begin
- Mid-February – Final call for nominations made through all member communication channels



- MidWinter Meeting (February 11-12, 2020) - Individual conversations with nominees meeting the criteria (outlined below) who are attending the Midwinter Meeting
- Late February (February 28, 2020) - Nominations close
- April (April 2, 2020) - NACRO board votes to approve slate of candidates
- April - Candidates complete information form for online voter's guide
- Late May or early June - The slate is announced to the membership in the June NACRO newsletter along with notification that voting will commence at 8:00 am EDT on preferred date (June 16, 2020)
- Mid-June (June 16, 2020) - Email to membership announcing the opening of voting for 2020-2021 NACRO board members
- Late June (June 30, 2020) - Voting closes at 5:00 pm EDT
- Early July (July 1, 2020) - The Nominating Committee Chairs will confidentially notify the current NACRO Board and the newly elected board members of the election results
- NACRO Annual Conference (July 26-28, 2020) - Membership notified of the results of the election at the annual NACRO Business Meeting

#### THE CRITERIA FOR EVALUATING NOMINEES

POSITIONS	MUSTS	WANTS
Co-Chairs of Major Committees	2 yrs. NACRO membership 1 yr. on specific committee	3 yrs. NACRO membership 2 yrs. on committee
Member-At-Large	2 yrs. NACRO membership Served on 2 or more committees	3 yrs. NACRO membership 1 yr. as a committee co-chair Served on 3 or more committees
Vice-Presidents	3 yrs. NACRO membership 1 yr. as committee co-chair Served on 2 or more committees	5 yrs. NACRO membership 2 yrs. as a committee co-chair 2 yrs. on BOD Served on 3 or more committees